



# Hill House Boston Rental Contract

## Pricing For 3-Hour Timeslots – Includes Set up and Clean up

### Event Space Rental

Hill House Members: \$450

Hill House Non-members: \$650

Timeslots are not secured until payment has been received.

### Included In Rental:

- Use of main gym and kitchen areas at either 74 Joy Street or 127 Mt Vernon Street
- Four 6-foot tables and adult-sized chairs
- Hill House staff member to support basic on-site needs

### Use of Equipment:

No equipment or supplies are available during rentals unless a Hill House instructor/coach is arranged ahead of time. Once the activity concludes, the equipment and supplies will be put away by the instructor/coach.

### Add Ons:

#### 1-Hour Activity with Hill House instructor/coach: \$150

- Art
- Cooking (additional cost for grocery items)
- Jumping Jacks
- Ninja Warrior
- Sports

For parties with over 25 guests (children) a second instructor is required.

#### Extend Your Rental: \$100/hour

### Timeslots:

#### Saturday:

3:00-6:00pm at 127 Mt Vernon Street or 74 Joy Street

#### Sunday:

10:00-1:00pm at 127 Mt Vernon Street

3:00-6:00pm at 127 Mt Vernon Street or 74 Joy Street

**Terms and Conditions:**

An Event reservation will not be confirmed until Hill House receives a signed copy of this agreement and payment in full.

**Use of Equipment:**

No equipment or supplies are available during rentals unless a Hill House instructor/coach is arranged ahead of time. Once the activity concludes, the equipment and supplies will be put away by the instructor/coach. In the event Hill House equipment is used for an activity, Renters will be charged for any broken or damaged equipment.

**Cancellations:**

Payment is due upon booking your event. Refunds will only be given for cancellations made with two weeks' notice.

**Entertainment:**

Hill House **must approve** all planned entertainment at least one week in advance and reserves the right to reject entertainment it deems unsafe or could cause a disturbance in the neighborhood. All external vendors are required to provide a valid Certificate of Insurance naming Hill House, Inc., 127 Mt. Vernon Street, Boston, MA 02108 as the certificate holder. The certificate must be issued by an insurer authorized to do business and include coverage limits consistent with industry standards. Vendors must submit the Certificate of Insurance via email to [tlea@hillhouseboston.org](mailto:tlea@hillhouseboston.org) no later than two (2) weeks prior to the scheduled rental date. Timely submission is mandatory for vendor approval and participation.

To avoid disturbing nearby residents, Renter agrees to keep building windows and doors closed during the Event and to refrain from playing loud music. Hill House does not allow inflatable entertainment (bouncy houses).

**Event Set-Up, Management, Clean-Up:**

Renter agrees and acknowledges Hill House is a self-service rental facility and Renter will receive only basic support during their Event from any Hill House staff on hand, including: providing access to the building at the Event start time set forth above, locating items for your event (e.g., tables, chairs, etc.), answering questions, and otherwise helping the Renter deal with issues or emergencies that arise during the Event.

**Food and Beverage Restrictions:**

**Hill House is a nut-free facility.** Renter may use the Hill House kitchen to prepare, heat up or store food during the Event times set forth above.

**Decorations:**

All decorations and accessories must be flameproof to meet the fire prevention regulations as stated in the Massachusetts Fire Prevention Code. No use of an open flame is allowed except standard birthday candles. No fog or smoke machines are allowed at the Firehouse or 74 Joy Street.

**Event Materials:**

Event materials may not be stored at Hill House prior to the agreed start time unless previously approved by Program Coordinator, Tara Lea. Removal of all property and event materials (including trash) is the responsibility of the Renter and must be complete by the rental end time.

**Indemnification:**

Renter shall conduct the function in an orderly manner in full compliance with applicable laws and regulations. Renter hereby indemnifies and holds harmless The Hill House Incorporated, its directors, employees, agents and each of the foregoing, against any claims, liabilities or costs (including reasonable

attorney's fees and whether by reason of personal injury or death or property damage or otherwise) arising out of, or connected with the Event or this Agreement.

For any additional questions, please reach out to Program Coordinator, Tara Lea, at [tlea@hillhouseboston.org](mailto:tlea@hillhouseboston.org).

**Accepted by:**

\_\_\_\_\_  
**Signature of Renter**

\_\_\_\_\_  
**Renter's Printed Name**

\_\_\_\_\_  
**Email Address**

\_\_\_\_\_  
**Phone number**